

# HBCU KINGS & QUEENS

C O N F E R E N C E

## 2026 HBCU Kings & Queens Conference

### Registration Information

To prepare for registration, please review the following information carefully. This guide includes important details regarding registration fees, lodging, meals, transportation, and attire for all attendees.

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### Registration Fees

#### Early Bird (April 1 – April 30, 2026)

*Payment must be received or postmarked by April 30*

- \$385 – Individual King/Queen
- \$335 – Group Rate (per person)
- \$395 – Advisor

#### Regular (May 1 – June 15, 2026)

*Payment must be received or postmarked by June 15*

- \$435 – Individual King/Queen
- \$385 – Group Rate (per person)
- \$420 – Advisor

#### Late (June 16 – July 12, 2026)

- \$485 – Individual King/Queen
  - \$435 – Group Rate (per person)
  - \$420 – Advisor
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## Group Rate Details

The group rate is designed to encourage colleges and universities to extend this leadership training to their full Royal Court.

- A group consists of two (2) or more kings **or** two (2) or more queens
  - The official King/Queen qualifies only if additional court members attend (attendants, runners-up, class kings/queens)
  - One king and one queen together do **not** qualify as a group
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## Advisor Registration

Royal Court Advisors, university officials, and chaperones who wish to attend workshops and conference activities must register and pay the appropriate fee.

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## Payment Information

To receive Early Bird or Regular rates, payment must be received or postmarked by the applicable deadline. Late payments will result in an updated invoice.

### Accepted Payment Methods

- Credit Card (Visa, MasterCard, American Express, Discover)
- Invoice/Check (college/university or sponsoring organization only)

### Make checks payable to:

Leadership for Queens (*Federal Tax ID: 32-0013781*)

### Mail to:

Leadership for Queens  
P.O. Box 16986  
Memphis, TN 38186

## Important Notes

- We recommend mailing checks by **June 30, 2026**
- After June 30, payments must be made onsite at check-in
- All payments must be made by **Thursday, July 16, 2026**
- If you submit payment by mail, please keep a copy of your check

## Personal Payments

- Must be paid by cashier's check or money order
  - Personal checks are not accepted
  - A \$25 discount will be applied
  - Contact us directly to receive an invoice
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## Refund Policy

- Registration fees are non-refundable
  - Fees may be transferred to another participant (same year only)
  - Full refunds will only be issued if the conference is cancelled.
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## Lodging

### Host Hotel:

Sheraton New Orleans Hotel  
500 Canal Street  
New Orleans, LA

### Room Rates (Per Night | Plus applicable taxes and fees):

- Single: \$181.00
- Double: \$181.00
- Triple: \$201.00
- Quad: \$221.00
- Additional Person: \$25.00 per person
- Suites: \$181.00

## Booking Information

- Available: **July 14–20, 2026** (based on availability)
- Reservation Deadline: **July 3, 2026, at 5:00 PM**

Rooms are limited, and we strongly encourage early booking so all Kings and Queens can stay together for networking and community-building.

## How to Book

**Online:**

Reserve your room using our booking link:

<https://book.passkey.com/e/51230049>

**Email:**

For assistance, contact: [NOLAReservations@marriott.com](mailto:NOLAReservations@marriott.com)

**Phone:**

Jeslyn E. Donnell

(504) 681-5468

**Important Payment Information:**

If paying by college or university check, please be sure to include all attendee names and corresponding reservation numbers to ensure accurate and timely processing.

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## Travel Information

### Airport

Louis Armstrong New Orleans International Airport (MSY)

Approximately 20 minutes from the hotel

### Transportation

The hotel does not provide an airport shuttle. Ground transportation options are available:

<https://flymsy.com/ground-transportation/>

Conference transportation will be provided for off-site conference activities.

### Parking & Bus Information

- Valet parking is available for cars, trucks, and vans at \$55 per day (plus tax)
- Bus parking is **not available** at the hotel or in the French Quarter
- The hotel provides off-street passenger drop-offs on Canal Street and loading access from Common Street

*For bus parking options, please contact us directly.*

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## Meals

- **Thursday (July 16):** Opening Reception with heavy hors d'oeuvres

- **Friday (July 17):** All meals provided onsite
  - **Saturday (July 18):**
    - Breakfast and lunch provided
    - Dinner on your own
    - Heavy hors d'oeuvres at the Awards & Masquerade Ball
  - **Sunday (July 19):** Ticketed event (*must be purchased in advance during registration*)
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## Dress Code

The conference dress code is **business casual / business chic**. Comfortable shoes are strongly recommended.

Attendees are expected to always present themselves professionally, as they represent their college or university. Kings and Queens should exemplify the highest level of appearance and conduct throughout the conference.

## General Expectations

- Attire must be appropriate for all conference spaces, including check-in, meals, and sessions
- Participants should be fully dressed when leaving their rooms
- Photos and videos will be taken throughout the conference

## Event-Specific Attire

- **Friday Evening (Etiquette Dinner):** After-five attire
  - **Friday Night (Royal Game Show):** College/university shirt
  - **Saturday (Day):** Conference shirt provided (*no jeans allowed*)
  - **Saturday Night (Awards & Masquerade Ball):** Formal attire (*semi-formal minimum*); *masks encouraged*. **Sashes may be worn during the procession for the Royal Academy Awards (Saturday only), and comfortable shoes are encouraged**
  - **Sunday (Closing Breakfast):** All-white attire
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## Get in Touch

For questions or additional information, please contact:

**Dr. Michael Rainey**

Director of Programs & Conference Registration

Email: [conference@hbcukingsandqueens.org](mailto:conference@hbcukingsandqueens.org)

Phone/Text: 804-898-9533

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## Register Now

*(Insert Registration Link)*

**Important:** The registration form will time out after 25 minutes. For group registrations, please gather all attendee information in advance (name, email, phone number, shirt size, dietary needs, academic major, etc.) to avoid losing your progress.